

Congress Information and Opportunity Centre IT Training Department

Connolly House, Unit 7A, Elevation Business Park, Clonroad, Ennis, Co. Clare

Telephone: (065) 684 1009
Email: education@cioc.ie

Fax: (065) 684 2132
Website: www.cioc.ie

COURSE / PROGRAMME REGISTRATION FORM

NAME:

PPS NUMBER:

ADDRESS

CONTACT NUMBER: _____

DATE OF BIRTH: ____/____/____

ARE YOU IN RECEIPT OF A SOCIAL WELFARE PAYMENT? Yes ☐ No ☐

WHAT LEVEL OF COMPUTER EXPERIENCE ARE YOU AT? (Please tick appropriate box ✓)

Beginner / Basic ☐ Intermediate / Some Knowledge ☐ Advanced / Good Knowledge ☐

ARE YOU ON A COMMUNITY EMPLOYMENT SCHEME? Yes ☐ No ☐

CE SCHEME NAME:

CE SUPERVISOR NAME:

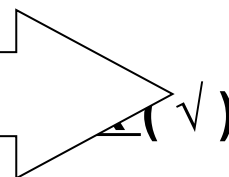
SCHEME CONTACT NO:

COURSE TIME PREFERENCE: Morning ☐ Afternoon ☐ Evening ☐

HAVE YOU ANY SPECIAL REQUIREMENTS? Yes ☐ No ☐

If Yes, Please Give Details: _____

PLEASE TURN OVER TO CHOOSE COURSE:

PLEASE TICK COURSE YOU**PLEASE TURN OVER**

<u>COMPUTER COURSE:</u>	TICK PREFERENCE √	COST SCHEMES & PRIVATE	COST SOCIAL WELFARE RECIPIENTS
FETAC LEVEL 3 COMPUTER LITERACY		€270	€30
FETAC LEVEL 3 INTRODUCTION TO INTERNET		€310	€30
FETAC LEVEL 4 I.T. SKILLS		€350	€30
FETAC LEVEL 4 COMPUTER APPLICATIONS		€310	€30
FETAC LEVEL 5 RECEPTION SKILLS		€295	€30
FETAC LEVEL 5 ADVANCED WORD PROCESSING		€250	€30
FETAC LEVEL 5 ADVANCED SPREADSHEETS - EXCEL		€250	€30
FETAC LEVEL 5 ADVANCED DATABASE - ACCESS		€250	€30
EUROPEAN COMPUTER DRIVING LICENCE		€490	€30
ECDL EXPERT WORD		€280	€30
ECDL EXPERT EXCEL		€280	€30
ECDL EXPERT POWERPOINT		€280	€30
ECDL EXPERT DATABASE		€280	€30

**ALL CHEQUES TO BE MADE PAYABLE TO:
Congress Information and Opportunity Centre**

ALL COURSES WILL BE RUN SUBJECT TO ENROLMENT NUMBERS

**The Congress Information and Opportunity Centre
Is an Equal Opportunities Organisation**

PLEASE NOTE THERE ARE NO REFUNDS ON STUDENT FEES

SIGNED: _____

DATE: ____/____/____

